

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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DCL #08-01

DATE: April 18, 2008

TO: County Alcohol and Drug Program Administrators and Presiding Judges

Subject: Revised Drug Court Quarterly Reimbursement, Narrative Report, and Data Evaluation Report Forms for Comprehensive Drug Court Implementation, Drug Court Partnership and Dependency Drug Courts Programs

The Drug Court Quarterly Reimbursement, Quarterly Narrative Report, and Quarterly Data Evaluation Report forms for the Comprehensive Drug Court Implementation (CDCI), Drug Court Partnership (DCP), and Dependency Drug Court (DDC) Programs have been revised to simplify reporting requirements. The revised forms supersede all previous versions; please do not submit outdated versions of these forms as they will be returned.

Timely submission of Quarterly Reimbursement forms to the Department of Alcohol and Drug Programs (ADP) is critical to the effective management of drug court funds. Under your Terms and Conditions, the Quarterly Reimbursement forms are due no later than 30 days after the end of each quarter. If a county fails to comply with the program requirements, ADP may completely or partly suspend or terminate the current award for the county's program.

The Quarterly Reimbursement form and Quarterly Narrative Reports should be mailed to your Drug Court County Analyst at:

Department of Alcohol and Drug Programs
Office of Criminal Justice Collaboration
Attn: Drug Court County Analyst
1700 K Street, 5th Floor
Sacramento, CA 95811-4037

The Quarterly Data Evaluation Reports should be e-mailed to Jonathan Graham, ADP Office of Applied Research and Analysis, at jgraham@adp.ca.gov.

You may access these forms and instructions on how to complete these forms on ADP's Drug Court website at: www.adp.ca.gov/DrugCourts/DrugCourtsForms.shtml. This site also lists ADP Drug Court County Analysts and their assigned counties.



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For energy saving tips, visit the Flex Your Power website at
<http://www.flexyourpower.ca.gov>

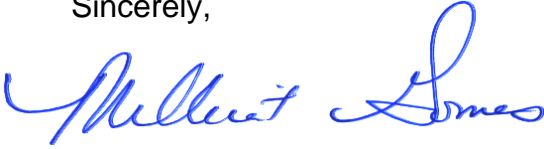
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Should you have questions or concerns, please contact your Drug Court County Analyst or the Office of Criminal Justice Collaboration at (916) 445-7456.

Sincerely,

A handwritten signature in blue ink, reading "Millicent Gomes". The signature is fluid and cursive, with the first name "Millicent" and the last name "Gomes" clearly distinguishable.

MILLICENT GOMES

Deputy Director

Office of Criminal Justice Collaboration

Attachments (see Drug Courts Forms page for all revised files)